

**WEST HAM PARK COMMITTEE**  
**Monday, 15 July 2019**

Minutes of the meeting of the West Ham Park Committee held at Committee Rooms  
- Second Floor West Wing, Guildhall on Monday, 15 July 2019 at 12.15 pm

**Present**

**Members:**

Graeme Doshi-Smith (Deputy Chairman)  
Oliver Sells QC (Chairman)  
Robert Cazenove  
Caroline Haines  
Wendy Mead  
Barbara Newman  
Justin Meath-Baker  
Richard Gurney  
Jeremy Simons  
Deputy John Tomlinson

**Officers:**

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| Richard Holt     | - Town Clerk's Department                        |
| Carl Locsin      | - Town Clerk's Department                        |
| Alison Elam      | - Group Accountant, Chamberlain's Department     |
| Derek Cobbing    | - Finance Manager, Chamberlain's Department      |
| Alison Bunn      | - City Surveyor's Department                     |
| Colin Buttery    | - Director of Open Spaces & Heritage             |
| Martin Rodman    | - Superintendent, West Ham Park and City Gardens |
| Lucy Anne Murphy | - West Ham Park Manager                          |
| Gerry Kiefer     | - Open Spaces Business Manager                   |

**1. APOLOGIES**

Apologies were received from Catherine Bickmore, Alderman Ian Luder and Rev'd Canon Alex Summers.

**2. DECLARATIONS OF INTEREST UNDER THE CODE OF CONDUCT**

There were no declarations received.

**3. ORDER OF THE COURT OF COMMON COUNCIL**

**RESOLVED** – That the order of the Court of Common Council be received.

**4. ELECTION OF CHAIRMAN**

The Committee proceeded to elect a Chairman in accordance with Standing Order No. 29. The Town Clerk read a list of Members eligible to stand and Oliver Sells being the only Member expressing their willingness to serve was duly elected Chairman for the ensuing year and took the Chair.

The Chairman thanked the Committee for their support and welcomed Cllr Tahmina Rahman to their first meeting of the Committee.

**RESOLVED** – That Oliver Sells be elected Chairman of the Committee for the ensuing year.

### **VOTE OF THANKS**

Proposed by Barbara Newman.

### **RESOLVED UNANIMOUSLY:**

That the Members of the West Ham Park Committee wish to place on record their sincere appreciation to

#### **GRAEME MARTYN SMITH**

Their very great and sincere thanks and appreciation for the distinguished manner in which he has served as Chairman since 18th July 2016.

Much has been achieved during Graeme's Chairmanship throughout what has been a challenging financial and political period. He has combined wise counsel and a forward thinking intellect, with a calm, measured understanding, never failing to put officers and guests at their ease with his natural affability and good humour throughout the Committee's proceedings, alongside his leadership of numerous project boards and working groups. He has played a decisive role in improving the sporting offer at West Ham Park, responsible for the comprehensive refurbishment of twelve tennis courts and three cricket nets during his tenure, alongside the re-siting and extension of a green gym. Furthermore, he has championed partnership working with the Lawn Tennis Association and the Park's coaching team, resulting in improvements to security and accessibility of courts, an on-line booking system and a subsequent four hundred percent increase in usage of the courts. In addition, through increased joint working with the Essex County Cricket Club and the numerous local cricket clubs to which the Park is a home ground, Graeme has ensured that West Ham Park has remained a hub for the sport and a springboard for young talent in London's East End. Graeme has played a pivotal role in driving forward the project for the former Nursery site within the Park, where his eye for detail, understanding of the needs of the local community and perspicacity have helped shape the future of this legacy project. In addition, he has chaired the project's Options Review Group, striving to find common ground for all stakeholder representatives, including officers and councillors from the London Borough of Newham, and thereby influencing beyond the borders of the City's estate.

His passion for green space and wildlife has brought to successful completion numerous projects within the Park, including the extensive refurbishment of the themed planting beds within the ornamental gardens, aligning contemporary planting schemes with the heritage landscape of the space; the creation of a woodland walk and harnessing funding to complete the south meadow project;

and the extension and enhancement of the educational wildlife garden, linking children from twelve local schools with the natural environment. The latter project also embraced another of Graeme's passions, ensuring the Park's community of volunteers were equipped with the skills and opportunities they need, contributing over five hundred volunteer hours in 2018.

The retention of the Green Flag and Green Heritage Scheme Awards for each of his three years of Chairmanship, alongside a Gold Award and Park of the Year 2018 at London in Bloom are a testimony to Graeme's passion for the quality of the visitor experience at West Ham Park.

Finally, the Committee wishes to place on record its recognition of Graeme's distinguished contribution to the work of the Committee and in thanking him for his generous hospitality, his colleagues convey to him their good wishes for the future, with happy memories of a substantial body of achievement over the past three years.

**5. ELECTION OF DEPUTY CHAIRMAN**

The Committee proceeded to elect a Deputy Chairman in accordance with Standing Order No. 30. The Town Clerk informed the Committee, that in accordance with Standing Order No. 30(3)(a), Graeme Doshi-Smith as the immediate Past Chairman and having indicated his willingness to serve was accordingly declared to be the Deputy Chairman for the ensuing year.

**RESOLVED** – That Graeme Doshi-Smith be elected as Deputy Chairman for the ensuing year.

**6. MINUTES**

The Committee considered the minutes of the West Ham Park Committee held on 8 April 2019.

**RESOLVED** – That the minutes of the previous meeting of the West Ham Park Committee on 8 April 2019 be agreed as an accurate record.

**7. BREXIT UPDATE**

The Director of Open Spaces provided Members with a summary of the impact of the Brexit process on the City of London Corporation's Open Spaces Department. The Director of Open Spaces informed the Committee that Department for Environment Food & Rural Affairs funding had been secured post Brexit and that the City of London Corporation had been preparing for the various effect's different outcomes from the Brexit negotiations.

**RESOLVED-** That the update be noted.

**8. PARK MANAGER'S UPDATE**

The Committee received a report of the Director of Open Spaces on the Park Manager Update. The report provided an update to Members of the West Ham Park Committee on management and operational activities at West Ham Park since April 2019.

The Director of Open Spaces explained that 5 nest sites of Oak Processionary Moth (OPM) had been dealt with within West Ham Park and that these sites would be reviewed next spring. In addition, Members were informed that on the 21st July West Ham Park would be hosting an open day in connection with the National Park City.

**RESOLVED-** That the report be noted.

9. **WEST HAM PARK EVENTS POLICY (PART TWO - SITE SPECIFIC)**

The Committee considered a report of the Director of Open Spaces regarding the West Ham Park Events Policy. The report advised that the proposed local Events Policy would ensure that events are properly managed; that the impact of any event on the open space and adjoining communities is minimised; and that the costs of hosting the event are properly reflected in any licence fee.

**RESOLVED-** That the proposed Events Policy (Part Two) for West Ham Park attached at Appendix 2 be approved.

10. **CYCLICAL WORKS PROGRAMME BID - 2020/21**

The Committee received a report of the City Surveyor on the Cyclical Works Programme Bid 2020/21. The report set out a provisional list of cyclical projects being considered for properties under the management of West Ham Park Committee under the “cyclical works programme”.

**RESOLVED-** That the report be noted.

11. **OPEN SPACES DEPARTMENTAL BUSINESS PLAN 2018/19 - YEAR END PERFORMANCE REPORT**

The Committee considered a report of the Director of Open Spaces on the Open Spaces Departmental Business Plan 2018/19 Year End performance report. The report provided Members with a review of the Open Spaces Department’s delivery of its 2018/19 Business Plan.

A Member of the Committee commented that it was important that the all effected Committees are provided appropriate opportunity to engage with the City of London Corporation’s Sports Strategy.

**RESOLVED-** That the report be noted.

12. **REVENUE OUTTURN 2018/19 - WEST HAM PARK**

The Committee received a joint report of the Chamberlain and the Director of Open Spaces on the Revenue Outturn 2018/19 for West Ham Park. The report provided a summary of key budgetary issues for the year and compared the revenue outturn with the services overseen by the West Ham Park Committee.

**RESOLVED-** That the report be noted.

13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

A Member questioned whether, given the importance of sport to West Ham Park, the City of London Corporation Sports Strategy reports should be circulated to West Ham Park Committee Members for information.

It was questioned by a Member of the Committee if there were adequate public warning regarding the instances of OPM in West Ham Park. Replying to this the Director of Open Spaces confirmed that sign posts were present at West Ham Park to inform the public of the dangers of OPM.

14. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT.**

There was no urgent business considered in the public session.

15. **EXCLUSION OF THE PUBLIC**

**RESOLVED-** that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

16. **MINUTES**

The Committee considered the non-public minutes of the meeting of the West Ham Park Committee held on 8 April 2019.

**RESOLVED-** That the non-public minutes of the meeting held on 8 April 2019 be approved as an accurate record.

17. **NON-PUBLIC APPENDIX PARK MANAGER'S UPDATE**

The Committee received a non-public appendix in conjunction with item 8.

**RESOLVED-** That the appendix be noted.

18. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There was no non-public questions considered.

19. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no urgent items considered in the non-public session.

**The meeting ended at 1.00 pm**

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Chairman

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